

**TIMETABLE FOR MIDTERM ELECTION OF THE
SIX (6) UPCMCFI BOARD OF DIRECTORS FOR 2018-2019**

Preparation of Voters List (Updating of address, removing deceased members)	January 9, 2018- January 23, 2018
Constitution of the UPCMCFI Nominations and Elections Committee (COMELEC)	January 23, 2018 (Tue)
UPCMCFI COMELEC MEETING - Draft of 2018 Election Rules and Regulations - Draft of 2018 Timetable for Elections - Draft of Proposed Budget	February 12, 2018 (Mon)
UPCMCFI COMELEC Presentation of Proposal to the Board for Approval - Approval of 2018 Election Rules and Regulations - Approval of 2018 Timetable for Elections - Approval of Budget	February 13, 2018 (Tue)
Start of Nomination Period - Announcement of Nomination Period, Election Rules and Regulation, Timetable and Uploading of Nomination Forms on UPCMCFI FB Page, and emailing to UPCMCFI members to their duly-registered email addresses in UPCMCFI database.	February 13, 2018 (Tue)
Deadline for Submission of Nominations, Nominee Conforme and Nominee Bio-Data	March 30, 2018 (Fri) 5pm Manila Time
Deadline for Payment of UPCMCFI Annual Dues	March 30, 2018 (Fri) 5pm Manila Time
UPCMCFI COMELEC Meeting (Approval of List of Candidates)	April 2, 2018 (Mon) 1pm Manila Time
UPCMCFI COMELEC Formal Announcement of Nominations for Board of Trustees & Release of Official List of Voters	April 3, 2018 (Tue)
Printing & Release (email) of Proxy Voting Forms to Official List of Voters	April 3, 2018 (Tue) 9am Manila Time
Official Campaign Period	April 3, 2018 (Tue) to April 16, 2018 (Mon)
Receipt of Proxy Voting Forms by UPCMCFI- From April 4, 2018 (Wed) to:	(1) By Postal Mail/Courier Service to UPCMCFI Office: April 20, 2018 (Fri) 5pm Manila Time (2) Via Personal (or authorized

	<p>representative) Delivery to UPCMCFI Office: April 20, 2018 (Fri) 5pm Manila Time</p> <p>(3) Via Personal (or authorized representative) Delivery to UPCMCFI Midterm Election at UPCMC Auditorium: April 23, 2018 (Mon) 2pm Manila Time</p> <p>(4) Via email to up.cmcfi@gmail.com from official UPCMCFI-registered email address of voter: April 23, 2018 (Mon) 10am Manila Time</p>
VOTING PERIOD	April 23 2018 (Mon) 2-5pm UPCMC Auditorium
Canvassing by COMELEC	April 23, 2018 (Mon) 5pm UPCMC Auditorium
Proclamation of Winners by COMELEC	April 23, 2018 (Mon) UPCMCFI FB page, and formal notice sent via email 6pm.
Preparation of Notice for Newly-Elected and Outgoing Members of the UPCMCFI Board	April 24, 2018 (Tue)
Induction of Newly-Elected UPCMCFI Board of Directors	May 8, 2018 (Tue) 10am UPCMC Auditorium
Election of the Officers of the TWELVE (12) UPCMCFI Board for 2019-2021	May 13, 2019 (Mon) 2-5pm UPCMC Auditorium